

Why I don't see Employee Signature and Supervisor Signature in Time Card/ Time Card New/ Time Card Detail/ Time Card Summary Report

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Why I don't see Employee Signature and Supervisor Signature in Time Card, Time Card New , Time Card Detail and Time Card Summary Report even though these options are selected ?

Answer:

Follow the steps mentioned below to show Employee Signature and/or Supervisor Signature in Time Card/ Time Card New/ Time Card Detail/ Time Card Summary report

1. Open **Time Card/ Time Card New/ Time Card Detail/ Time Card Summary** report template
2. Select **Employee signature and/or Supervisor Signature option** on General tab
3. Click on Sort tab
4. Select **Show** and **Pay Code Total option** for Employee Number
5. Click on Save/Apply button
6. Run the report

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