Understanding payperiod selection

487 Frank Mateo Wed, Aug 10, 2016 [Time Guardian Pro 3.7 or lower](), [Time Guardian Series (TG 5.x, TG Plus 2.x, TG Pro 4.x)]()   0   11717

If the setup wizard > company option – <u>close payperiod is enabled</u>, the below will apply:

- When you need a report(or a recalc) for the **newest** payperiod, please use **last open payperiod**.
- For a previous, use previous open.
- Current is the current period that opens on the timecard by default, in this case will produce the oldest open payperiod (not previous or period with current day).

Note: If the close payperiod option is disabled, current will be the newest and previous open will be previous.

Online URL: