For Windows XP & fpt40 with TG 5.0.0 & commstick
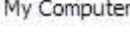
1. right click on my computer **My Computer** , manage
2. device manager **Device Manager** , ports **Ports (COM & LPT)**
3. check if usb serial or commstick is listed
4. take note of the com port # for the usb serial
   i. if not, it may be under other devices & the drivers have to be reinstalled
   ii. go to your time guardian cd, navigate to Disk1\InstData\Windows\VM\mtx15 or you can go to ftp://ftp.amano.com/Time%20Guardian/64bit%20Vista%20or%20WIN7%20drivers%20commstick.zip
      1. open the file and run CDM
5. take note of the com port # for the usb serial

6. if time guardian is open, close and open your time guardian
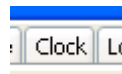
7. go to edit > setup > clock **Clock**
8. answer the questions with the following sequence: yes, yes, no, yes
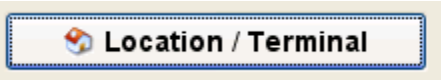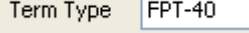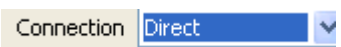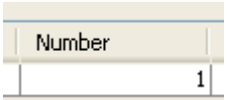
9. terminal location **Location / Terminal**
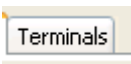
10. verify the name/term type is the type of clock that you have connected | Term Type | FPT-40 | , if

   not simply press the play button ▶ on the top to change it

   a. then go to the 2nd time | Connection | , change to direct | Connection | Direct ▾ | and
      select the com port you took a note on earlier in the device manager - ports

   b. go to the terminals tab | Terminals | , verify you have a terminal 1 | Number |
      | 1 | or
      add 1

   c. click on the green check mark ✓

   d. click on the green check mark again ✓

11. go to communication 🖧 Communications

12. highlight the fpt40 location | Name |
    | FPT-40 Default |

13. there are 4 green buttons on the bottom right

14. click on the 2nd 1 from the left to set the time 🖩

15. the 1st 1 from the left polls the punches done by the employees 🖩

16. the 3rd 1 from the left downloads the names 🖩